

**Donnington Partnership Charitable Trust  
Trustees Meeting Held on  
Wednesday 16<sup>th</sup> December 2015 Wrekin Housing Trust**

**Present:** Rose Gregory, Heather Cooper, Jean Gulliver, Albert Biggs

**In attendance:** Sandra Boyd,

**Apologies:** Simon Heys, Kate Giblin

		<b>Action &amp; Who</b>
1.	<b>Welcome:</b> Jean welcomed all and apologies were accepted as above. Introductions were made.	
2.	<b>Declaration of Interest</b> Nobody declared a personal or prejudicial interest in any item on the agenda	
3.	<b>Matters arising from the previous meeting</b> a) The pregnancy policy will be sent out ready for the February meeting.	RG
4.	<b>Approval of minutes</b> It was proposed by Rose and seconded by Heather that the minutes dated 19 <sup>th</sup> November 2015 were a true and accurate record of the previous meetings.	
5.	<b>Finance Report – Kate’s report</b> Not available – Kate unwell	
6.	<b>Community cafe update</b> Another successful year for Donnington Christmas lunches. Rose advised that one of the members of staff is pregnant.	
7.	<b>Funding</b> Sandra advised that we have applied for £25,000 for the play park at Donnington from SITA Trust and approx £25,000 for Albert Place under Pride in Your High Street. For the notice board for The Parade we now have £300 from Awards for All, £400 from the Parish Council and additional funding will be provided from the Donnington Partnership’s Community Safety fund as authorised by Nikki Scott. The board designs have been sent to Ralph Morgan for comments.  Rose advised that we are waiting to hear about Pride in Your High Street Innovation Fund, have £300 for activities from Asda and £300 from Liz & Clive.	
8.	<b>Correspondence</b> None	
9.	<b>AOB</b> a) Rose and Sam have planned a Christmas party at Donnington LLC for local children. There are some great activities planned which include bucking broncho, Elsa from Frozen, Animal Magic, disco, snow machine and of course Santa. They are hoping to give a present to 50+ local children. b) Sandra raised the point that now the cafe had a contract from Trench Tots it might be an appropriate time to think about the cafe becoming a Community Interest Company rather than a charity. The Trustees agreed that Sandra could	SB

	<p>look into this more before the next meeting.</p> <p>c) Discussion around how Donnington Partnership can encourage more people to get involved and become trustees. There are a lot of meetings with some people being a trustee, a member of the steering group and also involved in the community safety meetings. It was agreed that along with other measures to encourage new members the trustees would meet bi-monthly to reduce the amount of meetings people have to attend. The Steering group meetings will remain unchanged.</p>	
10.	<p><b>Dates of future meetings; 1.30pm at WHT (unless otherwise stated)</b></p> <p>Wednesday 17<sup>th</sup> February 2016</p>	

Approved by ..... *Jean Fullin* ..... Date ..... *17-2-16* .....