

Donnington Partnership Charitable Trust
Trustees Meeting Held on
Wednesday 21st September 2016 Wrekin Housing Trust

Present: Rose Gregory, Heather Cooper, Jean Gulliver, Beverley Baxter

In attendance: Sandra Boyd

Apologies: Simon Heys, Kumlesh Kaur

		Action & Who
1.	Welcome: Jean welcomed all and apologies were accepted as above.	
2.	Declaration of Interest Nobody declared a personal or prejudicial interest in any item on the agenda	
3.	Matters arising from the previous meeting a) Kumlesh is working on the sickness policy – this is ongoing b) Rose has produced a signing sheet for each of the policies. The trustees will all read, sign and then pass on. This will also help with the reviewing of policies and the constitution.	KK All trustees
4.	Approval of minutes It was proposed by Rose and seconded by Heather that the minutes dated 24th August 2016 were a true and accurate record of the previous meetings. The minutes were then signed by Jean Gulliver.	
5.	Finance Report – Kate's report a) Kate has produced a report dated 21.09.16. Total balance on all accounts £32758.76. b) Heather will complete the on-line form to enable her to be a signatory on the account.	KG HC
6.	Community café a) Cafe in profit – approx £3,000. b) There is a new lunch club to deliver monthly – Chockleys Drive, Leegomery. It would be helpful to have some more drivers for the cafe. c) There will be a price increase in some food items in October. This is to prepare finances for potential rent increase and effect of rise in minimum wage. d) Negotiations have not yet taken place with Childcare SOS for the rent. e) Rose is buying new uniforms for staff. f) Rose to invite Toni from Childcare SOS to a partnership meeting – possibly November.	
7.	Policy Review See above - ongoing.	All trustees
8.	Grants	RG

	<p>a) Donnington Partnership will be the chosen charity for Donnington Co-op this year. After the meeting trustees will visit the co-op to introduce themselves and meet the staff.</p> <p>b) Awards for All funding – nearly spent.</p>	
9.	<p>Life Long Learning Centre</p> <p>a) There was an incident on the play park recently where a young person was stabbed in the evening when youths were hanging round on the park. Rose has asked the Parish Council to improve the lighting on the park which will mean that the CCTV will work better. She has put it on the agenda of the next parish meeting.</p>	RG
10.	<p>Correspondence</p> <p>none</p>	
11.	<p>AOB</p> <p>a) Youth Provision – this will now be completely withdrawn from T & W and the voluntary sector and parishes will be expected to deliver where possible. There is some provision currently including Kids Chaos at Turreff Hall, a Friday group at Silver Threads and messy church though this is mostly for families. Thought is being given to how to support the Donnington Youth Panel which is a well established group. Potentially they could link in with Muxton and create a Donnington & Muxton Youth Panel. Agnes White from MOD has previously offered to share their youth club provision with local children who are not from forces families. Sandra will speak to Sian from T & W to see if it's okay for Bev to visit the youth panel to discuss options and also pass on Agnes's details. If this is agreed Bev will lead on this piece of work. A funding bid to the Covenant Fund will also be considered.</p> <p>b) Jane & Darren Hassell local residents are also supporting local youth provision. Jane may support the youth panel and Darren currently supports Be active sessions. Sandra will refer to some new training that T & W are delivering in First Aid and Youth Work.</p>	BB/SB SB
12.	<p>Dates of future meetings; 1.30pm at WHT (unless otherwise stated)</p> <p>Wednesday 16th November 2016.</p>	

Approved by G. N. Cooper Date 19.10.16