

**Donnington Community Steering Group Meeting
Wednesday 4th September 2013**

Present: Albert Biggs (Chair), Ben Murphy, Nigel Dugmore, Rose Gregory, Heather Cooper, Emma Brown, Sharon Price, Kate Giblin, Jean Gulliver, Fiona Moore

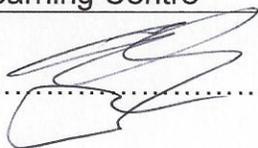
Apologies: Nikki Scott, Paula Smith, Sarah Durnall

1.	Welcome & Apologies: Albert welcomed attendees. Apologies were received as above	Action
2.	Minutes of previous meeting dated 26th June 2013: Sharon noted that the playscheme only ran for one week at the LLLC, it continued for a second week at Turreff Hall. The minutes were then accepted as a true and accurate record and duly signed off.	
3.	Matters Arising: Nigel mentioned that he'd heard a presentation from the food bank and they are managing to sustain themselves through funding from organisations other than T&WC. T&WC provide a lot of support in kind. Older People's Information event: The event was extremely well-attended but unfortunately the event was side-tracked by a poetry reading that took up 1.5hrs and limited the time available for people to browse at stalls and talk to stall holders.	
4.	Donnington Partnership Trustees update – Ben Murphy A bit of a turbulent month concerning the running of the cafe with a staff probationary period review and a meeting with volunteers raised some issues that the Trustees have taken on board. The volunteers were satisfied with proposals put to them by the Trustees and the way that the future is going. The trustees agreed to meet with the volunteers every quarter. Trustees met with a rep from a registered charity called the Shaw Trust who discussed the 'Bridging the gap' scheme that offers support to small businesses and unemployed people in providing employment. The community cafe hoped to be able to employ a second person through this Trust. Yesterday Ben signed the lease agreement for the cafe use of premises at the Lifelong Learning Centre. Two draft group directories have been produced by Rose and Kate; one for younger people and one for older people's groups and services. Trustees will proof-read them and copies will be sent out to the meeting for everyone in the CSG to check details and send any changes to Rose and Kate. <u>Comments</u> Nigel mentioned the possibility of recruiting an apprentice, which is an option to explore.	
5.	Correspondence: None	
6.	Community projects and working group updates – a) <u>Community Safety: Fi</u> A review recently took place concerning the alley gating order between Cordingly Way and Park Rd. Both resident consultation and reduced incident reports to the Police and WHT resulted in agreement for the alley to remain gated. From end of September the Donnington team will take in Wrockwardine Wood &	

	<p>Trench as well and have two extra CSO's</p> <p>The abandoned development at church Walk now has 24 security in place.</p> <p>b) <u>C&YP : Emma</u> New football and rounders activities that CSO Amanda had been working hard to get was starting on Friday 6th Sept for 6.30-7.30 for 10-16yr olds.</p> <p>Tues & Thurs senior sessions previously at the Scout Building have now ceased. Emma has secured an evening at the Methodist church on a Monday night straight after the Junior club. A second evening's venue is still to be identified, so at the moment Tuesday night's session will be outreach. This should be beneficial by youth workers making contact with new young people.</p> <p>Over the summer the youth workers ran outreach sessions</p> <p>Emma is keen to contact Primary and Junior schools in the area to advise yr 6 students about the Junior youth club and services offered by the youth & community service.</p> <p>Current provision:</p> <p><u>Mondays</u> Health drop-in at Sutherland School Junior youth club 17.15 – 18.45 Senior youth club 19.00 – 21.00</p> <p><u>Tuesdays</u> Outreach on Tuesdays 19.30 – 21.30</p> <p><u>Wednesdays</u> Open mixed youth drop-in 17.45 – 19.45</p> <p><u>Fridays</u> Football and Rounders on Broadoaks 18.30 – 19.30</p> <p>c) <u>Young Families; Jean</u> The toy library and baby clinic have been running at the LLLC and their return to the newly developed medical centre has been delayed until October because asbestos was uncovered in the old building.</p> <p>d) <u>Community cafe: Rose</u> Most volunteers stopped over the summer, which worked out due to a lighter business with many of the meal delivery service recipients going on trips. The cafe hopes for extra business from the builders at the St Matthews rd housing development, which starts week commencing 16th Sept.</p> <p>e) <u>Older people's project: Rose & Jean</u> Another date has been set for an Older People's Forum information and advice drop-in for January 2014.</p> <p>f) <u>Lifelong Learning Centre, Sharon</u> Courses start back w/b 16th September. A drop-in event has been arranged for public to view the plans and layout of the new St Matthews Rd development - Monday 9th Sept between 4.30pm-7.30pm The whole centre being re-decorated including a new carpet in the training room.</p>	
7.	<p>Community Engagement meetings (CEM) Sept 19th = Donnington Medical Centre will be the guest speaker Dec 12th = Reviive Furniture will be the guest speaker</p>	

8.	<p>Reports from representatives attending outside bodies</p> <p>Granville Park Management Board, Nigel – A couple of walkabouts and work maintenance parties have been arranged. Nigel has met with PC Nikki to consider controlling motorbike and quad bike nuisance in the park by considering designating an area of the part of the park that can be used for this. This area would not be in the existing park but would be possible when the expansion. It is very early days with this suggestion.</p> <p>Nigel said that the management board are looking at providing a wheelchair accessible area by the canal. Also creating a small car park in the bit of road that currently hosts a pile of soil off the roundabout at the top of Celandine Way / Marshbrook Way.</p> <p>Nigel would also like to see a small adventure play area created in the vicinity of the dragonfly bench.</p>	
9.	<p>Any other business</p> <p>a) Sat 14th and 21st September: St Matthews church are holding a Community Fun Day event and would welcome people to attend and also have stalls.</p> <p>b) Sunday 22nd Sept: A dance and music interpretation of the story of Peter the disciple</p> <p>c) Nigel: Centenary for the first World War: all three parishes are hoping to do something in commemoration and the Parish Council are also considering putting on a community event in 2014 involving the community and the local services.</p> <p>d) Christmas lights switch on may not be un the same format that its been in previous years due to the high cost that it would cost the Parish Council.</p> <p>e) Fi: New grant scheme: Armed Forces community covenant grant scheme has been launched and offers funding from £100 to several thousand. Fi suggested the Parish Council look into this for any planned centenary events. www.gov.uk/armed-forces-community-covenant#community-covenant-grant-scheme or email Fi for the grants criteria, application form and details of the local contact.</p> <p>f) Jean - Senior Citizens forum. Looking for wiling volunteers of high calibre over 65yrs to sit on their committee.</p>	
	<p>Date of next meeting –</p> <p>AGM: 19th November 11.00am at Donnington Wood Lifelong Learning Centre; Community Steering Group meeting (follows AGM) 12.00 noon at Donnington Wood Lifelong Learning Centre</p>	

Approved By



Date

19.11.13